

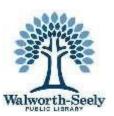
## **Library Fines and Fees Policy**

Adopted: 07/13/17 Revised: 8/09/2018

The Walworth-Seely Public Library offers several services to the patrons and community. Because of the cost incurred for the materials and wear/tear on machines, some services have a minimal fee associated with each use. Please refer to the attached schedule for the current fines/fees. This schedule will be reviewed on a yearly basis and be updated as necessary.

## 2018-2019 Approved Loan Period, Renewals and Fines

Item Type	Loan Period & Renewals allowed	<b>Fines</b> (\$10 max for all items)
All materials	3 weeks	\$.20 per day
(not otherwise listed below)	2 renewals	
Video Games	1 week	\$1.00 per day
(limit 3 per checkout)	1 renewal	
Weekly Magazines	1 week	\$.20 per day
vveekiy iviagaziiies	0 renewals	
DVDs	1 week	\$1.00 per day
(limit 5 per checkout)	1 renewal	
DVDs	3 weeks	
TV Series	1 renewal	\$1.00 per day
(limit 5 per checkout)		
nook eReaders	3 weeks	\$5.00 per day
(User agreement must be signed)	0 renewals	
HotSpots	1 week	\$1.00 per day
(User agreement must be signed)	0 renewals	
StoryTime Bags	1 week	\$1.00 per day
Story Time Bugs	1 renewal	
Experience Kits	1 week	\$1.00 per day
	1 renewal	φ1.00 pci day



## 2018 - 2019 Approved Fees for Library Equipment and Services

Service Type 3D Printer	Fees associated with use \$.20 per gram	Other
3D Times	Weighed prior to print	Must make an appointment
Copier/Printer	Charged per page/per side	Black ink only prints \$.20 per page/per side Color ink prints \$.40 per page/per side
Faxes	\$1.00 per page	To send or receive
Lamination	\$2.00 per pouch	Pouches are 8"x11" – must use library's supplies
Ellison Die Cut	NA	
In-house Laptop	NA	To be used in-house only, as available
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VHS to DVD disc transfer	\$5.00 per use (includes cost of DVD-R and case)	Staff assist – make appointment
VHS to DVD disc transfer  DVD Disc Cleaning		Staff assist – make appointment  Staff assist – make appointment
	DVD-R and case)	