

Walworth-Seely Public Library
Special Meeting of the Board of Trustees
April 4, 2019
APPROVED

1) Call to Order: Meeting was called to order at 6:30 pm by President Jessica Vance

2) Roll Call/Attendance:

- a) Library Trustees Present: President Jessica Vance, Financial Officer Carol Dame and Secretary Drew Britt,
- b) Library Trustees Absent: Vice-President David Teetsel (excused absence)
- c) Library Staff Present: Library Assistant Bernie Maurer
- d) Library Staff Absent: Director Anne Brown (excused absence)
- e) Others Present: President of the Friends of WSPL Lou Villanova
- f) Others Absent: Town Councilman Cody Phillips

3) Adoption of current meeting agenda as presented: Specific purpose of the Special Meeting: Discuss bill from Heveron & Company and the Library Improvement Project

MOTION: Trustee Britt motioned to approve the current meeting agenda as presented. Seconded by Trustee Dame. Motion carried.

YES 3/3: Trustee Vance, Trustee Britt and Trustee Dame

NO: 0

4) Period of Public Expression - NA

5) Review and approve payment to Heveron & Company for 990 preparation and CPA audit

MOTION: Trustee Britt motioned to approve the current meeting agenda as presented. Seconded by Trustee Dame. Motion carried.

YES 3/3: Trustee Vance, Trustee Britt and Trustee Dame

NO: 0

6) Discuss Library Improvement Project

President Vance updated the Board regarding the status of the draft resolution which hopefully will be presented by the Town Board on April 18th to allow the Library to move forward with application for a construction grant.

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7) Announcements

- a) Due to scheduling conflicts, Vice-President Teetsel has resigned as chair of the Library Improvement Committee and will instead become chair of the Personnel Committee. President Vance will now chair the Library Improvement Committee. All other committee chair appointments remain unchanged at this time.
- b) Lauren Moore, Executive Director of Pioneer Library System, will meet with the Walworth Library Board on April 18, 2019 to present a training program on E-Mail Etiquette for Public Officers.
- c) The meeting on April 18, 2019 will be start at 6:00 pm to accommodate this training.

8) Adjournment

MOTION: Trustee Britt motioned to adjourn the meeting at 8:27 pm. Seconded by Trustee Dame. Motion carried.

YES 3/3: Trustee Vance, Trustee Britt and Trustee Dame

NO: 0

IMPORTANT DATES:

The next Board of Trustees Meeting will be held at 6:00 pm on Thursday, April 18,